



Notice of Meeting and Agenda
Pinegrove Cemetery Board
Wednesday, January 15, 2020 at 10:00 A.M.
C.L. Simon Recreation Center Arts and Crafts Room
1112 North St.

Please Note: A quorum of the Nacogdoches City Council may attend the above stated board meeting.

1. Call to Order.
2. Approval of Minutes, October 9, 2019.
3. Discuss grounds maintenance.
4. Discuss facility maintenance.
5. Confirm next meeting date - April 22, 2020.
6. Adjourn.

The C.L. Simon Recreation Center is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Director of Community Services, Brian W. Bray, at 936-559-2935 or Fax 936-564-1759 for further information.

This agenda is posted to comply with G. C. Section 551.041. For more information or a copy of the Open Meetings Act, please contact the Attorney General of Texas at 1-800-252-8011; the City Secretary at 936-559-2502 or visit the City of Nacogdoches website at www.ci.nacogdoches.tx.us

CERTIFICATION:

I certify that the above notice of meeting was posted on January 7, 2020 at 5:00 p.m. at the C.L. Simon Recreation Center, 1112 North St, Nacogdoches, TX. I further certify that the following News Media were properly notified of this meeting as stated above: The Daily Sentinel, KEEE Radio, KSAU Radio, KSFA Radio, KUEX/KRBA Radio, KTBQ Radio, KTRE-TV, KLSB-TV, Pine Log and KAFX Radio.

Hanna Andersen, Community Services Coordinator

I certify that the attached notice and agenda of items to be considered by the Nacogdoches Pinegrove Cemetery Board was removed by me from the directory outside of the C.L. Simon Recreation Center on the ____ day of _____, 2019.

By: _____ Title: _____

MINUTES
Pinegrove Cemetery Board
October 9, 2019 at 10:00 AM – C.L. Simon Recreation Meeting Room
1112 North St., Nacogdoches, Texas 75961

Members Present: Raymond Berry Sr., Ida Sanders, Burghardt Patton and Betty Jacobs-Davis

Commissioners Absent: Perky Beisel

Others Present: Brian W. Bray (City staff), Hanna Andersen (City staff) and Clinton Layton (City staff)

1. **Call to Order:** Brian W. Bray called the meeting to order 10:09 AM.
2. **Approval of Minutes, April 17, 2019.**
Commissioner Patton makes a motion to approve the minutes as written. Commissioner Berry seconds and the motion passes unanimously.
3. **Discuss grounds maintenance.**
Commissioner Jacobs-Davis asks about sinking monuments. Mr. Layton says staff raises and levels monuments as they have time. Mr. Bray says they don't have the ability to do larger monuments without a special machine called a gantry. He says the monument companies know they are supposed to add a base of Sakrete when placing monuments to prevent sinking.
4. **Discuss facility maintenance.**
Commissioner Berry asks if staff can make sure to spray for wasps at the restroom. Mr. Layton says he will add that to routine maintenance. Mr. Layton says the ADA space has been repainted as packet photograph show and that the restroom will be repainted as weather allows. Commissioner Berry asks if staff can put a sign on the door of the restroom to ask for funeral director if needed. Mr. Bray suggests unlocking the restroom before funerals begin so anyone can use them.

Commissioner Jacobs-Davis asks about installing an exit archway. Mr. Bray says it was not approved in the budget and staff can request the funds in the next fiscal year.
5. **Discuss Block 1 maintenance.**
Commissioner Sanders says water is running into Block 1 and asks if they can raise area with more black top where the ground has sunk. Mr. Layton says he can ask City Engineering and Public Works departments for their advice.
6. **Discuss water diversion in cemetery.**
This topic covered under agenda item #5.
7. **Confirm next meeting date.**
Mrs. Andersen confirms the next meeting for Wednesday, January 15th at 10:00 am.
8. **Adjourn.**
Meeting is adjourned at 10:37 AM.

Hanna E. Andersen
Community Services Coordinator